

Sophia University Exchange Program -Autumn 2016 / Spring 2017-

As of May 2016

1. CONTACT INFORMATION

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Outgoing Exchange Students Coordinators	Ms. Maki HAYASAKA Mr. Yuya MUKAI

2. GENERAL INFORMATION

Key features that make Sophia University unique	<p>Sophia University is a private Catholic Jesuit university founded in 1913 located in the heart of Tokyo, aiming to foster "Men and Women for the Others, with Others".</p> <ol style="list-style-type: none"> 1) 13,000 students (2,000 graduate and 11,000 undergraduate students) from diverse backgrounds 2) 550 full-time teaching staff from 21 countries (85% Japanese, 15% International) 3) Full degree programs offered in English: Faculty of Liberal Arts, Graduate Program in Global Studies & Graduate Program in Global Environmental Sciences, Faculty of Science and Technology 4) Wide variety of Japanese language courses 5) Small class size: Student / Teacher ratio of 23:1 6) 258 partner universities worldwide (50 countries) 7) Centrally located urban campus, in Japan's political and economic hub; easy access to everywhere
Campus Location	<p>Tokyo, JAPAN</p> <p>The campus is centrally located within walking distance of the National Diet and the nation's administrative district, the Imperial Palace, the National Guest House, and many other places of interest. Shinjuku, one of the most exciting areas in Tokyo, is just a 5 minutes' train ride away from Yotsuya, the closest station.</p>
Exchange Info website	http://www.sophia.ac.jp/eng/admissions/exchangeprograms
Other useful links	<p>Tokyo City website: http://www.metro.tokyo.jp/ENGLISH/index.htm</p> <p>Information on studying in Japan by JASSO: http://www.g-studyinjapan.jasso.go.jp/</p>
Types of Accommodation	<p>Accommodation will be arranged for those in need of the housing in Tokyo. Students wishing to have the housing arranged should complete housing application forms and submit them along with other application documents. There are several housing options;</p> <ol style="list-style-type: none"> 1) Sophia Soshigaya International House (Off-campus co-ed dormitory) 2) Kasai International House (Off-campus dormitory for Women) 3) Wakejuku (Off-campus dormitory for Men) with two meals 4) Azalea House (Off-campus apartment-style co-ed) 5) DK-House Nerima/ Shinkoiwa/ Matsudo (Off-campus co-ed dormitory)
Airport Pick Up Service	<p>Exchange students will be met by a Sophia student and be escorted to the accommodation using public transportation on the designated arrival date. The service is available only for students who arranged housing through Sophia.</p> <p>(Each student will need to pay the public transportation expenses.)</p>
Medical Insurance	All exchange students are required to join Japanese National Health Insurance. In the meantime, arrangements for overseas insurance before students' departure is strongly recommended.
Accident Insurance	Personal Accident Insurance for Students Pursuing Education and Research (mandatory to all students)
Visa Requirements	Non-Japanese students must obtain a college student visa before they enter Japan. Accepted exchange students will receive necessary documents for visa application; in the end of January for Spring new students, in the end of July for Autumn new students.

3. PROGRAM GUIDE

Levels of Study	LAP students can be accepted into Undergraduate/Graduate programs with full privileges
Language of Instruction	English: for the Faculty of Liberal Arts (FLA), the Faculty of Science and Technology (Green Engineering, Green Science), the Graduate Program in Global Studies and Global Environmental Studies, TESOL Japanese: for all the faculties (except for Liberal Arts) and graduate programs (except for Global Studies and TESOL)
Areas of study available (some areas are undergraduate or graduate level only)	<in English> Liberal Arts (Comparative Culture, International Business and Economics, Social Studies), Japanese Language and Studies, Science and Technology (Green Engineering, Green Science), Global Studies (Graduate Level - Global Studies), Global Environmental Studies (Graduate Level), TESOL (Graduate Level) <In Japanese> Theology, Philosophy, History, Japanese Literature, English Literature, German Literature, French Literature, Journalism, Education, Psychology, Sociology, Social Services, Nursing, Law, International Legal Studies, Legal Studies of the Global Environment, Economics, Management, English Language and Studies, German Language and Studies, French Language and Studies, Spanish Language and Hispanic Studies, Russian Language and Studies, Portuguese Language and Luso-Brazilian Studies, Materials and Life Sciences, Engineering and Applied Sciences, Information and Communication Sciences, Science and Technology, Global Studies (International Relations, Area Studies), Global Environmental Studies

Undergraduate Programs

Faculty of Liberal Arts	Centered around courses in Comparative Culture, International Business and Economics, and Social Studies, the broad interdisciplinary curriculum of the Faculty of Liberal Arts (FLA) is designed to extend the general knowledge of students while developing their critical thinking ability. A wide range of courses that are focused on Japan help students gain an understanding of both present-day Japan and its traditions in a global context. Website: http://www.sophia.ac.jp/eng/program/undergraduate_c/UG_LA
Faculty of Science and Technology	Green Science The Green Science program is designed to provide a fundamental knowledge of substances, and to resolve environmental issues at the atomic and molecular levels based on green material sciences. Website: http://www.st.sophia.ac.jp/english/about-us/index.html
	Green Engineering The Green Engineering program is designed to provide electrical and mechanical engineering skills that will lead to the further development of energy-conservation technologies, efficient power generation, transmission and distribution. Website: http://www.st.sophia.ac.jp/english/about-us/index.html

Graduate Programs

Global Studies	The Graduate Program in Global Studies builds on Sophia's traditional strengths in area studies to study globalization. The program emphasizes inquiry into the contemporary world and its historical antecedents through a curriculum that combines the themes of interdisciplinary global studies, theories and the methodologies of academic disciplines, as well as language training and a cross-cultural understanding of Japanese and area studies. Website: http://gpgs fla.sophia.ac.jp/
Global Environmental Studies	The curriculum covers three fields: Economics and Business Administration for the Environment, Law and Policies, and Sociology for the Environment and Science and Engineering for the Environment. One of the strategies of this course is to enhance the capacity of students to contribute to the solving of current environmental issues by offering them a wide variety of practical and discipline-specific programs. Website: http://www.genv.sophia.ac.jp/english/index.html
Green Science and Engineering	Green Science and Engineering places an emphasis on environment- and sustainability-related studies, which are of paramount importance to the future of mankind. To foster cross-disciplinary education, faculty members drawn from all the other eight divisions are involved in the teaching. Students are expected to associate with a faculty member and join her/his research group to pursue the advanced education required for thesis research. Website: http://www.st.sophia.ac.jp/english/graduate-studies/index.html
Linguistics <TESOL>	Program in Linguistics (TESOL) provides courses with an emphasis on both theory and practice. The faculty members represent a diverse spectrum of applied linguistics and language education, ensuring a comprehensive program for all who are interested in teaching English as a second or foreign language.

Japanese Language Course

Those who have no knowledge of Japanese should enroll in Basic Japanese. Those who have some prior exposure to Japanese should take the Japanese Placement Test, and they will be placed in the appropriate track and class level on the basis of their test performance. There are two tracks for the Japanese courses, the regular program and the intensive program.

Website: <http://www.sophia-cler.jp/subject/ja/>

Regular Japanese Course (4 credits)

The Japanese Language Regular Program is for a) newcomers to Japanese or b) intermediate-advanced level students who do not intend to take the Intensive Program. In the Japanese Language Regular Program, 90-minute classes are offered four or five times a week. Students take a placement test prior to course registration. English is occasionally used for instruction as necessary.

Intensive Japanese Course (8 credits)

In the JLIP, classes meet for three hours a day (9:15 to 12:30) from Monday through Friday. English is occasionally used for instruction as necessary. There are four levels, with the lowest level being for students who have attained level N5 of the Japanese Language Proficiency Test or equivalent. All students who plan to take JLIP must take a language placement test prior to course registration, and will be assigned to a level on the basis of the results of the placement test.

日本語受け入れプログラム Programs taught in Japanese

各学部学科・研究科情報 : <http://www.sophia.ac.jp/jpn/program>

学部

神学部	神学科
文学部	哲学科、史学科、国文学科、英文学科、ドイツ文学科、フランス文学科、新聞学科
総合人間科学部	教育学科、心理学科、社会学科、社会福祉学科、看護学科
法学部	法律学科、国際関係法学科、地球環境法学科
経済学部	経済学科、経営学科
外国語学部	英語学科、ドイツ語学科、フランス語学科、スペイン語学科、ロシア語学科、ポルトガル語学科
総合グローバル学部	総合グローバル学科
理工学部	物質生命理工学科、機能創造理工学科、情報理工学科

大学院

神学研究科	神学専攻、組織神学専攻
哲学研究科	哲学専攻
文学研究科	史学専攻、国文学専攻、英米文学専攻、ドイツ文学専攻、フランス文学専攻、新聞学専攻、文化交渉学専攻
総合人間科学研究科	教育学専攻、心理学専攻、社会学専攻、社会福祉学専攻、看護学専攻
法学研究科	法律学専攻、法曹養成専攻
経済学研究科	経済学専攻、経営学専攻、経済制度・組織専攻
外国語学研究科	言語学専攻、国際関係論専攻、地域研究専攻、国際関係論専攻、地域研究専攻
理工学研究科	理工学専攻
地球環境学研究科	地球環境学専攻

Courses

Course Information	http://www.sophia.ac.jp/eng/admissions/exchangeprograms/course_info	
	*Bulletin for academic year 2016(April 2016-March 2017) will be published in March 2016. Course offer and syllabi remain mostly the same but may vary slightly each year. Students should refer to 2015 course information before 2016 information available.	
Standard Course Load	Faculty of Liberal Arts	<ul style="list-style-type: none"> ■ Japanese Course (REGULAR) + 2 - 4 Lecture Courses ■ Japanese Course (INTENSIVE) + 1 or 2 Lecture Courses *4 credits are awarded for one lecture course. *Students may register for a maximum of 20 credits per semester.
	Faculty of Science and Technology	<ul style="list-style-type: none"> ■ Japanese Course (REGULAR) + 4 - 6 Lecture Courses ■ Japanese Course (INTENSIVE) + 2 - 3 Lecture Courses *2 credits are awarded for one lecture course. *Students may register for a maximum of 26 credits per semester.
	Global Studies	<ul style="list-style-type: none"> ■ Japanese Course (REGULAR) + 2 Lecture Courses ■ Japanese Course (INTENSIVE) + 1 Lecture Course ■ 3 Lecture Courses *4 credits are awarded for one lecture course basically. *Students can only take up to 12 credits.
	Others	Courses will be decided after consultation with the supervisor.
Registration requirements	<ul style="list-style-type: none"> *Exchange students must register for the equivalent of at least 10 hours of instruction per week. *FLA core programs, the foreign language courses (except Japanese language), and Studies in Christian Humanism courses are NOT open to exchange students. *Basically, students cannot take courses offered by other faculties and programs. *Since the Intensive Japanese is a very demanding course, we usually recommend students to take no more than two courses besides Intensive Japanese. 	

4. ACADEMIC INFORMATION

Credits & Grading System				
Credits	Type of course	Credits awarded		
	lecture courses	one credit is awarded for one semester-hour (equivalent to fifteen 45-minute periods of instruction) successfully completed.		
	language courses	one credit is awarded for two semester-hours (equivalent to thirty 45-minute periods of instruction) successfully completed.		
	physical education practice	one credit is awarded per course (thirty 45-minute periods of instruction).		
Grading System	A student's work is graded according to the following table:			
	Grade	Scale		Quality Point Index
	A	100 - 90	Excellent	4.0
	B	89 - 80	Good	3.0
	C	79 - 70	Satisfactory	2.0
	D	69 - 60	Passing	1.0
	W		Withdrawal	
	F		Failure	
Academic Calendar	Autumn 2016		Spring 2017	
Application Deadline for LAP	June 20, 2016		November 10, 2016	
Arrival Date	September 15 or 16 (If you take Elementary Japanese Program in Nanzan University, arrival date must be August 24th)		early April (April 1 in 2016)	
Orientation in Sophia	September 21		early April (April 2 in 2016)	
Japanese Language Placement Test in Sophia	September 22		early April (April 3 in 2016)	
Course Registration	mid- late September (TBA)		early-mid April (TBA)	
Classes	September 29 - December 22, January 5 - 24		mid April - mid July (April 11 - July 21 in 2016)	
Final Exams	January 25 - February 1, 2016		late July (July 22- July 29 in 2016)	
Transcript Issuance	late March		mid September	
Other Important Academic Information	Summer Vacation : August - late September (July 30 - September 28 in 2016) Winter Recess : December 23, 2016 - January 4, 2017 Spring Vacation : February 2 - March 31 ,2017			
Exchange Application				
Application requirements	<Programs taught in English> TOEFL iBT 79, TOEFL PBT/ITP 550, IELTS 6.0, or TOEIC730 (for Graduate Program: TOEFL iBT 100, TOEFL PBT/ITP 600, IELTS 7.0, or TOEIC870) <Programs taught in Japanese> Japanese Language Proficiency Test N1 level or consult with Sophia University			
Expected GPA for application	Applicants are strongly expected to have a Grade Point Average of B (3.0) or better in the standard 4-level rating system (A, B, C, D) or equivalent.			

5. APPROXIMATE LIVING EXPENSES FOR EXCHANGE STUDENTS

	Type of Housing	1 semester (4 months)	1 year (10 months)	Remarks
Housing fees	Sophia Soshigaya International House	258,000 yen	524,300 yen	
	Kasai International House for Women	308,936 yen	711,380 yen	
	Wakejuku for Men	468,600 yen	989,000-1,072,700 yen	Meals included
	Azalea House	305,000 yen	635,000 yen	
	DK House Matsudo	307,500 yen	676,740yen	
	DK House Nerima/ Shinkoiwa	319,500 yen	706,740 yen	
	Other Expenses	Meals: 30,000 - 60,000 yen per month Books: 30,000 - 50,000 yen per semester Public Transportation: 5,000 - 10,000 yen per month Personal Expenses: 20,000 yen /month - (depends on the student's lifestyle)		
Insurance	Personal Accident Insurance for Students Pursuing Education and Research: 800 yen /year (Mandatory) Japanese National Health Insurance:1,500-3,000 yen /month (depends on resident areas)			

6. PHOTO

